

Gaucher's Disease Collecting Guidelines

Scope

Documents and objects should pertain to the work conducted by Roscoe Brady and others at NIH or research supported by NIH.

Types of Documents

The Office of NIH History and Stetten Museum looks forward to accepting a wide range of materials for its collection on NIH and Gaucher's Disease. This list SUGGESTS BUT IS NOT LIMITED to the types of materials the collection can be comprised of:

- Three-dimensional artifacts such as clinical equipment and personal objects
- Photographs
- Slides
- Paperwork and forms related to the clinical trials
- Clinical trials promotional materials
- Journal entries, essays, and poetry
- Art created by children in the trials
- Presentations
- Correspondence
- Press releases
- Newsletters, popular publications, clippings, and select scientific journals
- Audio and video recordings

To Keep in Mind

Office of NIH History and Stetten Museum staff would appreciate the inclusion of as much context as you have about submitted documents and objects as possible to ensure for the creation of robust and accurate historical records.

In situations where Personal Identifiable Information (PII) and Personal Health information (PHI) is present, the Office of NIH History and Stetten Museum must obtain your written consent that it is permissible to include those materials in the collection. If this type of information is part of materials you are donating of a person or persons other than yourself, the Office of NIH History and Stetten Museum must get the consent of the party in question.

If you are submitting photos that include people other than yourself who are not in a working capacity, it is advised that you provide the contact information for those individuals. An Office of NIH History and Stetten Museum staff member will then reach out those individuals to get their written consent that it is permissible to share the image with researchers and museum visitors.

How to Send Documents and Objects

Digital materials can be emailed to the archivist, Gabrielle Barr at: gabrielle.barr@nih.gov

If you should have digital files that exceed the size allowed to be sent via email, contact Gabrielle Barr, and she will work with you on alternative ways of transferring the materials.

Physical materials and three-dimensional objects can be mailed to the curator, Michele Lyons at:

Michele Lyons

875 Huntington Lake Drive

Huntingtown, Maryland 20639

Note: Given the uncertainty of the mail at this time, we suggest mailing holdings in batches and notifying us to look out for a package.

Receipt

Upon email or physical receipt of digital and physical materials, staff from the Office of NIH History and Stetten Museum will email the sender as an acknowledgement. Those donating will need to fill out a Deed of Gift form listing their donations and can request a copy for their personal records.

LOANS

The Office of NIH History and Stetten Museum DOES NOT accept long-term loans from individuals and institutions except for specific exhibits. It DOES loan objects that it has acquired as part of its collection for installations, exhibits, and other educational pursuits.

Contact

If you should have any questions, please reach out to Michele Lyons, lyonsm@od.nih.gov, or Gabrielle Barr, gabrielle.barr@nih.gov. Michele and Gabrielle would be happy to consult with you via email, phone, or video conferencing platform.